EDITORIAL POLICIES
Nursing Outlook welcomes unsolicited manuscripts related to nursing education, practice, research, or healthcare policy and delivery. All manuscripts are accepted for publication with the understanding that they are contributed solely to Nursing Outlook. On acceptance, manuscripts become the permanent property of the Journal and may not be reproduced elsewhere without written permission from the publisher. Papers written to meet course requirements generally are not accepted unless they have been edited and conform to the mission and scope of Nursing Outlook.

MANUSCRIPT PREPARATION
Nursing Outlook uses a Web-based online manuscript submission and review system. Please visit https://www.editorialmanager.com/ymno to submit your manuscript electronically. The website guides authors stepwise through the creation and uploading of the various files. Note that original source files, not PDF files, are required. Please plan on the review process taking approximately 8-10 weeks, with some variability depending on the availability and responses of busy volunteer reviewers. Authors may send queries concerning the submission process to julia@uwm.edu. First time corresponding authors will need to register in the system to obtain a user ID and password.

General requirements. Submit 1 copy of the manuscript and supporting materials (reference list, tables, figures, and figure legends) in electronic format to: https://www.editorialmanager.com/ymno. First time corresponding authors will need to register in the system to obtain a user ID and password. If the corresponding author has previously registered in the system, they may proceed directly to submit paper to begin the submission process. Assistance with submitting manuscripts to the Web-based system may be obtained by contacting Julia Snethen, Associate Editor, at julia@uwm.edu. Do not submit more than 4 tables. Number tables consecutively in the order of text mention; all tables must be mentioned in the text. Data appearing in tables should supplement, not duplicate, the text. Provide a brief title for each table, and provide a footnote to the table spelling out any abbreviations used therein. If the table is taken from previously published material, the legend must give full credit to the original source. Contact editorial office or refer to online information for authors for complete instructions regarding electronic submission of illustrations.

Tables. Do not submit more than 4 tables. Number tables consecutively in the order of text mention; all tables must be mentioned in the text. Data appearing in tables should supplement, not duplicate, the text. Provide a brief title for each table, and provide a footnote to the table spelling out any abbreviations used therein. If the table is taken from previously published material, a footnote must give full credit to the original source.

PERMISSIONS AND CONSENTS
Send written permission of the copyright holder and author for any quotation, table, or figure taken from previously published material. Patient or guardian consent must accompany any photograph that shows a recognizable likeness of a person.

EDITOR
Marion E. Broome, PhD, RN, FAAN
Duke University
Marion.broome@duke.edu

Abstract. A structured abstract of approximately 150 words in length including the headers background, purpose, method, findings, and discussion is then used for database papers or a summary abstract of approximately 150 words for nondatabase manuscripts should be typed double-spaced on a separate sheet of paper after the title page.

Length. Manuscripts should be no longer than 12 to 15 doublespaced typed pages except under unusual circumstances. Approximately 3.5 manuscript pages equal 1 journal page.

References. American Psychological Association (APA).

Examples:

Figures and legends. Number figures consecutively in the order of text mention; all illustrations must be mentioned in text. Spell out in the legends any abbreviations used as labels on figures. If the figure is taken from previously published material, the legend must give full credit to the original source. Contact editorial office or refer to online information for authors for complete instructions regarding electronic submission of illustrations.

Figures. Number all figures consecutively in the order of text mention; all illustrations must be mentioned in text. Spell out in the legends any abbreviations used as labels on figures. If the figure is taken from previously published material, the legend must give full credit to the original source. Contact editorial office or refer to online information for authors for complete instructions regarding electronic submission of illustrations.

Example:
Figure 1. Schematic diagram of the study design. (From: Dracup, K. (1987). Critical care nursing. In J.J. Fitzpatrick & R.L. Tauton (Eds.), Annual review of nursing research (pp. 107-133). New York: Springer.)

Editors
Marion E. Broome, PhD, RN, FAAN
Duke University
Marion.broome@duke.edu